

# Application Form

Please ensure that you complete all of the compulsory sections marked \* and all other questions relevant to you.

This form can be completed either electronically by typing in the boxes provided or by writing clearly in black ink. If you have any problems completing this form, call us on **+44 (0) 8 223 3333**.

You can return this form as an e-mail attachment, or you can print it out and send it by mail. We aim to respond to all applications within four weeks of receipt.

**Admissions Team, University of East London,  
University Way, London E16 2RD United  
Kingdom**

## 1. Course details (please tick ONE only)

Level of study \*

Undergraduate

Taught Postgraduate

Full course title \*

## Mode of study (Applicants requiring a student visa can only apply full-time)\*

Full-time

Part-time

Start month \*

September

January

May

**Start year (Please note that not all courses offer a January and September intake.\*  
Please refer to [uel.ac.uk](http://uel.ac.uk))**

## Which entry year are you applying for (undergraduate only)\*

Foundation year

2nd year

1st year

3rd year

## 2. Personal details (BLOCK CAPITALS)

Title (e.g. Mr, Mrs, Miss, Dr) \*

First / Given name \*

Surname / Family name \*

Date of birth (DD/MM/YY) \*

Gender \*

Male

Female

Other

Prefer not to say

**Have you previously applied to or studied at UEL? If yes please enter your 7-digit UEL\* reference number**

Yes

No

**If you are applying through an agent please give the company name**

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**3. Current contact details (BLOCK CAPITALS)**

Address line 1\*

Town\*

Address line 2\*

County (if applicable)

Country\*

Postcode/Zip (if applicable)\*

Home telephone number  
(+ country code)

Email address\*

Mobile number (+ country code)\*

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**4. Additional supporting information**

Country of birth\*

Country that you normally  
live in\*

Nationality/dual nationality\*  
(as per your passport)

**If you are currently living in the UK and this is not your country of residence, please state the date of your first entry to the UK**

**Day**

**Month**

**Year**

**Have you been living in the UK continuously since this date?**

Yes

No

**What was your main purpose for coming to the UK?**

**Do you have / will you require a student visa for entry to the UK?\***

Yes

No

**If you require a student visa, have you previously lived/studied in the UK?**

Yes

No

**Ethnic origin \***

Arab	Black - Caribbean	White - English
Asian - Bangladeshi	Black - Other	White - Irish
Asian - Chinese	Gypsy	White - Roma
Asian - Indian	Other	White and Asian
Asian - Other	Other - Mixed	White/Black African
Asian - Pakistani	Other - White background	White/Black Caribbean
Black - African		Prefer not to say

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**5. Education / Qualifications\***

Please list all qualifications. Qualifications gained outside the UK should be entered as they were awarded and not translated into UK equivalents. Please provide a copy of qualifications where applicable. You will be required to provide evidence as stated in our Terms of Admittance. (Please list below in date order starting with the most recent)

<b>University / College / School</b>	<b>Qualification</b>	<b>Subject</b>	<b>Results /Grade</b>	<b>Start date (MM / YY)</b>	<b>End date (MM / YY)</b>

## 6. English Language and Mathematics Qualifications \*

Please provide details of any English Language or mathematics qualification(s) (e.g. GCSEs/ Functional Skills/IELTS/WAEC) that you have completed or expect to complete. Please note you will be asked to provide evidence of these qualifications. Please also provide details of your mathematics qualification(s).

Qualification and awarding body (e.g. GCSE, AQA)	Subject (e.g. English/ Mathematics)	Results (all components)	Month / Year completed / expected to complete

## 7. Personal Statement \*

The statement should be a minimum of 500 words (half a page of A4) and we will take into account your use of English including spelling, grammar, punctuation, sentence and paragraph structure.

- Please give the following information in support of your application:
- Why you are applying for this particular course?
- What you hope to achieve through studying this course?
- How you feel your past / current studies / experience support your application?
- How this course is relevant to your future career / academic goals
- If applying for a course that requires work experience, you must make reference to how you meet this requirement?
- Any additional information that you feel is relevant?
- If you are applying for advanced standing (i.e. to years 2 and 3) / entry please give details and attach transcripts.

When writing your personal statement, you are advised to refer to the full course specification which can be found at [uel.ac.uk](http://uel.ac.uk) as this contains details of course content, entry requirements and career opportunities on successful completion of the course.

## 8. Employment

Employment history (complete if applicable in date order starting with the most recent)

Employer and type business	Position held and Job title	Brief description of role, duties and responsibilities	Start date (MM / YY)	End date (MM / YY)

## 9. References

Please provide details of two referees one, at least, must be an academic referee. If you are applying for an MBA you must include a work referee, normally your line manager. Please note references from family members will not be accepted. We will use these details to contact your referees. Please ensure that they are happy to be contacted by us before you give us their details.

Name	Company, organisation, educational institution	How do they know you?	Address	Telephone number and e-mail (including country codes if not in UK)

## 10. Additional needs

The information that you provide here will not be used to assess your academic suitability for the programme but to ensure that, if you are made an offer to study at UEL, we are aware that you may need extra support. At the point of offer, your details will be passed to the Disability and Dyslexia Advice Service who will contact you regarding any support needs that you may have. If you would like further information about the Disability and Dyslexia Service, please visit [uel.ac.uk/disability](http://uel.ac.uk/disability)

**Do you have any disabilities or additional educational needs? Please tick ONE box only.\***

- |                      |                       |                     |
|----------------------|-----------------------|---------------------|
| No disability        | Development condition | Other disability    |
| Autistic Disorder    | Learning difficulty   | Wheelchair/mobility |
| Blind/partial sight  | Long standing illness | Prefer not to say   |
| Deaf/partial hearing | Mental health         |                     |

## 11. Submissions

Signature \_\_\_\_\_\* \_\_\_\_\_ Date \_\_\_\_\_

Familiarise yourself with the course summary at **uel.ac.uk** and our Terms of Admittance (**uel.ac.uk/terms**) prior to submitting an application.

By signing / electronically submitting your application you are confirming that the information provided on this form is complete and correct. Omissions or false statements may lead to

disciplinary action for students resulting in expulsion from the University.

You will be asked to supply proof of the information submitted, or to otherwise confirm the details of this application, in person, at a later date. This will include providing proof of identity.

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## 12. Data Protection

For the purposes of the Data Protection Act (2018) UEL are the data controller for the personal data you provide to us. We use the data you provide on this form for processing your application on the basis that it is necessary for entering into a contract with us. We may also use this data for the purpose of fulfilling our public tasks as a University and where required as part of a legal obligation.

We will only share this information with third

parties, (data processors), where we have a statutory, or legal obligation, or if the data processor is acting on our behalf. You have rights associated with how we use your personal data including the right to complain to the Information Commissioners Office via **ico.org.uk** if you think we have done something wrong. For more information please see our fair processing notices on **uel.ac.uk**. For questions or queries relating to data protection, please email **dpo@uel.ac.uk**.